

Protection of Personal Information Notice

The Protection of Personal Information (POPI) Act requires us to inform you how we process and disclose personal information we obtain from you.

We are committed to protecting your privacy and will ensure that your personal information is used appropriately, transparently and according to applicable law.

This privacy policy applies to all Innofin Financial Solutions' electronic media (including our website) and governs data collection, storage and usage.

1. What information we collect

Innofin Financial Solutions (Pty) Ltd collects personally identifiable information, such as your identity number, email address, name and surname, home and/or work address, contact numbers and medical history. Innofin also collects anonymous demographic information which is not unique to you, such as your region, postal code, age, gender, preferences, interests and favourites. This is in order to process any contractual obligations that form part of the advisory and intermediary services we render in respect of financial products we are authorised for, and to provide you with access to our services and benefits through preferred providers.

We collect personal information directly from you, when you apply for financial products through Innofin Financial Solutions (Pty) Ltd, or for the services we offer.

2. How we use your information

We will use your personal information only for purposes for which it was collected and agreed to with you. This may include:

- Processing your documentation in respect of financial products;
- Processing of financial product fee payments;
- Processing of all claims related matters in respect of financial products;
- Providing your personal information to accredited financial service providers conducting credit reference searches or verification;
- Confirming and verifying your identity for security purposes;
- Detection and prevention of fraud, crime, money laundering or other malpractices;
- Auditing and record keeping requirements;
- Providing our services to you, to carry out the services you requested and to maintain and constantly improve our relationship with you;
- Providing you with communications in respect of Innofin Financial Solutions (Pty) Ltd and financial product related matters that may affect you;
- In connection with and to comply with legal and regulatory requirements or industry codes to which we subscribe or which apply to us, or when it is otherwise allowed by law.

3. Disclosure of your information

We may disclose your personal information to our preferred service providers whose services or products you elect to use.

We may also share your personal information with, and obtain information about you from third parties for the purposes listed in 2 above.

We may also disclose your information where we have a duty or a right to disclose in terms of applicable legislation, the law or industry codes or where it may be necessary to protect our rights.

4. Safeguarding your information

The POPI Act requires us to adequately protect the personal information we hold and to avoid unauthorised access and use of your personal information. We will continuously review our security controls and processes to ensure that your personal information is secure.

If we need to transfer your personal information to another country for processing or storage, we will ensure that any party to whom we pass on your personal information, is subject to the same level of protection of personal information as required from us.

5. Your rights to access and correction of your personal information

You have the right to access the personal information we hold about you. You also have the right to ask us to update, correct or delete your personal information. We will take all reasonable steps to confirm your identity before providing details of your personal information or making changes to your personal information.

You can contact us at the numbers or addresses listed below and request the information you would like:

Information Officer: Christo Franken

+27 (0)21 975 1225

Suite 1, Canal Edge Four, Fountain Road, Tyger Waterfront, 7530

PO Box 4482, Tyger Valley, 7536

admin@innofin.net

www.innofin.net

Please note: we may amend this notice from time to time. Please check our website periodically to inform yourself of any changes